

IAAO Scholarship Fund Application

The funding for scholarships is made available by the Executive Board of the International Association of Assessing Officers in order to provide greater opportunities for members to attend educational courses, seminars, and the annual conference.

The funding is awarded to any IAAO member who demonstrates a financial need, and intends to use the funds to complete an IAAO educational activity. This fund is designed to cover the needs of members which are not meant by other programs.

General Guidelines

1. The applications for scholarship funds are evaluated upon receipt. It is the goal of the Scholarship Committee to evaluate and inform recipients within a timely manner.
2. It is important to file your application as early as possible, so that you may be considered for the funding. There are limited funds available for the scholarship program.
3. All applications should be submitted electronically to:
scholarships@iaao.org
4. Within 60 days of completion of the activity, all award recipients must submit a detailed account of how they have benefited from the IAAO educational activity.
5. All submissions become the property of IAAO without financial restitution.
6. Scholarship Award amounts are as follows:
IAAO 1 - 3 Day course - maximum \$1000
IAAO 5 Day course - maximum \$1250

IAAO Conference or Seminar - maximum \$1250
IAAO ITW - maximum \$1000.
Non North American IAAO member - \$2500

7. One IAAO Scholarship Fund application per applicant, per event, per year, may be submitted. Eligibility is limited to one IAAO Scholarship Fund scholarship award per year.

Scholarship Award recipients for ITW will be with the understanding of within the first five teaching assignments it will be paid back to IAAO. It is an ethical violation to not repay the loan.

8. Applications are to be submitted on this form or by using the same format and submitted to the IAAO HR and Administration Manager at scholarships@iaao.org. Questions regarding the Scholarship Fund can be directed to Ashley Lathrop, HR and Administration Manager, 816/701-8125.

9. Please be aware that IAAO will mail you a 1099 Statement in January for scholarships in the amount of \$600 or more.

Please complete the following information. Please note that your name and other personal identification will not be provided to the committee responsible for determining the merits of your application.

Name _____

Phone _____ IAAO Membership # _____

Current Job Position with employer _____

E-mail address _____

Mailing Address _____

City, State/Province _____

Zip/Postal Code _____

Your answers to the questions below will provide the basis for this committee to weigh the merits of your request for assistance. In order to fairly and completely evaluate your application, all questions must be thoroughly completed.

You must file your application a **minimum** of 30 days prior to the event for which you are seeking assistance. Any application received less than 30 days of the event will not be considered.

1. Please include a brief narrative description justifying why you need the financial assistance that you are requesting.
2. When do you need the scholarship funds in order to accomplish your objective?
3. Have ever you received financial assistance from any IAAO scholarship fund? If so, when and from which scholarship fund?
4. What is the amount of financial assistance that you are requesting?
5. Please itemize the educational activity expense that you would expect to incur as a part of this educational program including the registration, travel, meals, lodging and any incidental

expense. How much of this expense are you personally incurring?

6. What is the educational activity in which you are going to participate? Please specify the name, location, date of the activity and the number of hours that are involved in the program.
7. Please provide a letter specifying the reasons why funding is not available. The letter must include the number of employees of the applicant's office and a copy of their current Operating Budget. Include supporting documentation of this financial need. Examples of acceptable supporting documentation would be letters from your jurisdiction/commissioners/CFO/etc. **The more documentation you provide, the better the committee can assess your need.**
8. Are you requesting financial assistance for an IAAO educational activity where you are/were a moderator or leader? If yes, please give a detailed description of your role in this activity.
9. Please provide a description of your previous IAAO activities at the local, state, provincial or IAAO level. This would include a listing of all courses, seminars and conferences that you have attended.