

IAAO Emerging Leadership Summit ♦ May 30-31 ♦ Washington DC

Three Ways To Register:

1. **Online** at www.iaao.org/leadership
2. **Fax** this completed registration form, if you are paying with a credit card, to 816-701-8169 or email to mense@iaao.org.
3. **Mail** this completed registration form and payment by check to the IAAO Bank Lockbox at:
IAAO, PO Box 29900, Dept. 929, Phoenix, AZ 85038-0900.

Registration or program questions? E-mail mense@iaao.org or call 816-701-8109.

Step 1—Registration (Please print legibly)

First Name

Last Name

Title

Employer

Employer's Street Address

City

State

Zip/Postal Code

Country

Phone

Fax

E-mail

Emergency Contact Name

Phone

Step 2—Registration Fees/Special Needs

	Registration Fee	Amount Due
IAAO Member	\$295	
Nonmember	\$395	
Total Amount Due		

Special Needs

If you have any special needs, please e-mail a description of your needs by May 3, 2019 to mense@iaao.org. After May 3, 2019 we cannot guarantee we can accommodate requests.

All registrants will receive written confirmation/receipt of registration from IAAO.

Step 3—Payment

Check (payable to IAAO) Credit Card

(U.S. currency only. Allow 10 working days for IAAO to receive mailed registrations)

Contact IAAO with Number

Card Number

Expiration Date

CSC Code

Cardholder's Name (print)

Cardholder's Signature

Refund/Cancellation & Photo Policy

Guarantees for food service, printing, and space rental cannot be changed by IAAO at the last moment. For this reason we must adhere to strict guidelines. Requests for refunds will be honored, less a \$150 processing fee, only if received in writing by May 3, 2019. No refunds will be made after May 3, 2019. No refunds are given for no-shows. Send your cancellation notice to mense@iaao.org, by mail to IAAO, 314 W. 10th St., Kansas City, MO 64105 or by fax to 816-701-8169. By completing and submitting this registration form, you agree to abide by the refund and cancellation policy.

Registrants of IAAO Events agree to allow IAAO and its official photographer to photograph them in the context of the event. Footage captured by IAAO's photographer may be used in future print and electronic promotional and archival materials. For questions or concerns, please call 816-701-8100 or email info@iaao.org.