



**IAAO PROFESSIONAL DEVELOPMENT DEPARTMENT**  
**SCHEDULE FOR COURSE COORDINATORS/SPONSORS ONLY**

**January 1, 2025 – December 31, 2025**

Subject to change without notice.

**5-Day Course Fees - Per Student Program Rates (USD)**

<b>Courses</b>	<b>Dates</b>	<b>Certified</b>	<b>Contract</b>	<b>IAAO Conducted</b>
101, 102, 112, 201, 300, 311, 331, 332, 333, 334, 400, 402, 500, 501, 600, 601	1/1– 12/31	\$345	\$480	TBD

Certified: The sponsoring agency is responsible for the instructor selections, expenses, and honorarium, in addition to all promotional material, registration, and facilities. Only instructors approved by IAAO may teach IAAO certified programs. Certified programs assume no minimum enrollment. Maximum enrollment is 50 students for classroom and 30 students (recommended) for virtual classroom, i.e., live online.

Contract: IAAO is responsible for the instructor selections, and honorarium. The sponsoring agency is responsible for all promotional material, registration, and facilities. Contract programs assume a **minimum enrollment of 25 students** or the equivalent fees. Maximum enrollment is 50 students for classroom and 30 students (recommended) for virtual classroom, i.e., live online.

IAAO Conducted: IAAO is responsible for everything. IAAO may schedule forums as it deems appropriate.

\*Textbook Recommendations:

- The **Property Assessment Valuation** textbook (3<sup>rd</sup> edition, ©2010) is recommended for IAAO Courses 101, 102, 112, and 201. The cost per book is \$50 USD.
- The **Assessment Administration** textbook (1st edition, ©2003) is the recommended text for Course 400. The cost per book is \$40 USD.
- The **Fundamentals of Mass Appraisal** textbook (1st edition, ©2011) is the recommended text for courses 300, 311, 331, 332, 333, and 334. The cost per book is \$50 USD.
- The **Mass Appraisal of Real Property** textbook (1<sup>st</sup> edition, ©1999) is the recommended text for course 311. The cost per book is \$45 USD.
- The **Fundamentals of Tax Policy** textbook (1st edition, ©2008) is the recommended text for Course 402. The cost per book is \$55 USD.

\*Prices are only available to the coordinator who is offering the course at the time they are ordering their course materials.

## Workshop Fees - Per Student Program Rates (USD)

Workshops	Certified	Contract	IAAO Conducted
1 day: 191 – 7-Hour National USPAP Update	\$166	\$220	TBD
1.5 and 2 days: 100, 150, 155, 157, 158, 162, 163 252, 257, 354, 650, 651, 854	\$275	\$340	TBD
2 days: 151 – National USPAP	\$225	\$330	TBD
2.5 and 3 days: 260, 403, 452, 551, 552, 553, 850, 851, 852, 853	\$296	\$370	TBD

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Contract: IAAO is responsible for the instructor selections, and honorarium. The sponsoring agency is responsible for all promotional material, registration, and facilities. Contract programs **assume a minimum enrollment of 25 students** or the equivalent fees. Maximum enrollment is 50 students for classroom and 30 students (recommended) for virtual classroom, i.e., live online.

IAAO Conducted: IAAO is responsible for everything. IAAO may schedule forums as it deems appropriate.

### Textbook Recommendations:

- The ***Fundamentals of Industrial Valuation*** textbook (1st edition, ©2007) is recommended for Workshop 257. The cost per book is \$45 USD. This prices are only good to the coordinator who is offering the course.

USPAP Manual: Effective 1/1/2024, the 2024 edition of the Uniform Standards of Professional Appraisal Practice (USPAP) will be used for USPAP courses. The above listed “per student” fee for Workshop 151 and 191 includes the student manual as well as the USPAP book.

### One Day Forum Fees - Per Student Program Rates (USD)

Forums	Certified	Contract	IAAO Conducted
909, 910, 911, 917, 931, 932, 950, 960, 962, 990, 991	\$135	\$189	TBD

Certified: IAAO will sell the sponsoring agency forum materials **ONLY**. The sponsoring agency is responsible for all promotional material, registration, facilities, instructor selection, expenses and honorarium.

Contract: IAAO is responsible for the instructor selections, and honorarium. The sponsoring agency is responsible for all promotional material, registration, and facilities. Contract programs **assume a minimum enrollment of 25 students** or the equivalent fees. Maximum enrollment is 50 students for classroom and 30 students (recommended) for virtual classroom, i.e., live online.

IAAO Conducted: IAAO is responsible for everything. IAAO may schedule forums as it deems appropriate.

Updated 12/18/2024