



International Association of Assessing Officers

2025 APPLICATION FOR IAAO RICHARD ALMY RESEARCH GRANT

*A service of the IAAO Board of Directors, Administered by the
Research and Standards Committee*

ABOUT IAAO AND THE RESEARCH GRANT

The mission of IAAO is to promote innovation and excellence in property appraisal, assessment administration, and property tax policy through professional development, education, research, and technical assistance. Through financial support, the Richard Almy Research Grant Program seeks to bring together practitioners and scholars to further the research mission of IAAO and encourage the exchange and development of innovative ideas within the profession.

The grant is endowed in memory of Richard Almy, FIAAO. Rich dedicated 60 years to research and work in assessment and property tax, including over a decade as IAAO Research Associate and Director of Technical Services. He served as IAAO Executive Director from 1982 to 1990 and made an indelible impact on the industry.

ELIGIBILITY

All IAAO members, students and faculty at accredited colleges and universities, independent researchers, and researchers affiliated with other nonprofit institutions are eligible to apply. Student applicants are required to have a faculty supervisor. No geographic restrictions apply.

REQUIREMENTS

Research should be completed within a year of the selection notification. The primary deliverable shall be a suitable paper or article for the *Journal of Property Tax Assessment and Administration (JPTAA)*. Recipients are required to provide quarterly written progress reports to the IAAO Research & Standards Committee.

A presentation at any IAAO conference is required, and complimentary registration is provided for one grant recipient. A separate scholarship for travel expenses is available if needed and the additional forms can be found on the IAAO website.

The Committee highly encourages innovative deliverables such as a software template, code package or repository, dashboard, or other tools to assist property tax assessment practitioners in their work.

SUBJECT AREAS

IAAO seeks inventive quality research projects in alignment within IAAO's Body of Knowledge (BoK). The BoK is a framework for defining the key knowledge, skills, and subskills for the mass appraisal profession. Your submission should relate to one or more of these knowledge areas.

- **BoK 1. Working with the Legal Framework**
This Knowledge Area includes skills related to the legal basis for assessment and valuation, reassessment and reappraisal cycles, property tax base, exemptions, and taxation.
- **BoK 2. Collecting and Maintaining Property Data**
This Knowledge Area includes skills related to managing information necessary to the valuation of property, including ownership, transfers, identification, description, and related data management.
- **BoK 3. Developing and Managing Cadastral Data**
This Knowledge Area identifies the skills required to effectively develop, manage, implement, and administer a robust Cadastral System, both digital and printed versions.
- **BoK 4. Appraising Property**
This Knowledge Area includes skills related to discovering property, developing and reporting property value, mass appraisal and single property appraisal, using the three approaches to value, land valuation, and value reconciliation, while considering specific property types.
- **BoK 5. Leading and Managing the Assessment Office**
This Knowledge Area is concerned with assessment administration and includes skills related to leadership and management, such as planning, organizing, directing, and controlling.
- **BoK 6. Managing Complaints and Appeals**
This Knowledge Area is concerned with inquiries, complaints, and valuation/assessment appeals.
- **BoK 7. Managing Public Relations and Communications**
This Knowledge Area focuses on communicating with the public, government stakeholders, and the media.
- **BoK 8. Oversight and Compliance Review**
This Knowledge Area deals with the skills necessary for audit, oversight, and compliance reviews at a macro level (i.e., State/Province/National).

PREPARATION OF PROPOSALS

The narrative should constitute the major portion of the proposal and concisely explain to the Committee how the funds will be used and what the recipient(s) hopes to accomplish. Proposals must be developed using the following format:

1. Cover Sheet (Use the IAAO Grant Proposal Cover Sheet or Student Cover Sheet)
2. Narrative:
 - a. **Title and introduction** – Identify a problem and research gap; state an attainable, realistic, and measurable hypothesis or research equation; and explain the importance and relevance to justify funding
 - b. **Literature review** – Present an overview of related research including its era, area, findings and methods
 - c. **Methods** – Describe the research design and timeline
 - d. **Data analysis and reporting** – Outline study area, type of data, data source, mode of collection, study period, and relevant variables; provide justification of selected model and test; outline and justify all the relevant steps
 - e. **Intended deliverables** – Describe expected publications, presentations, or other output from the research
 - f. For student applicants, include an Institutional Review Board protocol document from college/university
3. Resume, curriculum vitae, or brief narrative of each applicant's education, experience, and focus of study.
4. The proposal shall be formatted as a PDF, have one-inch margins, be double-spaced, and use a font size no smaller than 12.
5. Declaration and grant agreement (Authors submitting proposal and manuscripts warrant that the work is not an infringement of any existing copyright and will indemnify the IAAO against any breach of such warranty. Attestation of this agreement is required.)

EVALUATION OF THE PROPOSALS

Grant awards will be based on:

- The relevance of topic and nature of the problem to the mission of IAAO
- The potential impact of the findings
- Nature of research design and methods
- Number of current/recent past proposals on the topic

SUBMISSION OF PROPOSALS

Submit the proposal packet via email to the IAAO Library at library@iaao.org by the yearly deadline published by the IAAO. Enter last name, first name in the subject line (Doe, Jane). Recipients will be notified approximately six weeks following the deadline. Direct questions to the IAAO Library at 816-701-8107. **The deadline to submit the application is Jan. 31, 2025.**



IAAO RESEARCH GRANT PROPOSAL COVER SHEET

Due January 31, 2025

Part I – All Applicants

Title of Proposal: _____

Applicant Name(s): _____

Faculty Student Other, please explain: _____

Address: _____

Phone: _____ Email: _____

Amount Requested (USD): \$ _____ Payable to: _____

Address to send the check: _____

Part II – For Student Applicants

University/College and Department in which student is enrolled: _____

Faculty supervisor's name: _____

Faculty supervisor's address: _____

Faculty supervisor's phone: _____ Email: _____

As a faculty supervisor for the student named on this sheet, I am fully aware of the student's proposed research and will provide necessary guidance to the student.

Faculty supervisor's signature: _____

University/College Public Relations Department contact information:
