



# IAAO

INTERNATIONAL ASSOCIATION  
of ASSESSING OFFICERS

*Valuing the World*

## BOARD OF DIRECTORS MEETING AGENDA January 17-18, 2025

**La Fonda On the Plaza  
New Mexico Room  
100 E San Francisco St, Santa Fe, NM 87501**

IAAO is a global community of diverse mass appraisal professionals advancing fair and equitable property appraisal, assessment administration, and property tax policy through professional development, research, standards, and technical assistance.

| January 17-Friday                              |  | Mountain Standard Time  |
|--|--|---|
| Breakfast-The Portal                           |  |   |
| <b>I. CALL TO ORDER</b>                        |  |   |
| 8:00 a.m.                                      | Welcome, Roll Call, and Oath of Office   | President Donna VanderVries, CAE, AAS, PPS, Esq   |
| 8:15 a.m.                                      | Approval of the Agenda*  | President Donna VanderVries, CAE, AAS, PPS, Esq   |
| 8:20 a.m.                                      | Local Dignitary Welcome-Isaiah Romero-Santa Fe County Assessor, Damian Lara-Bernalillo County Assessor & Ivan Barry-Chief Deputy Assessor, Santa Fe County | President Donna VanderVries, CAE, AAS, PPS, Esq   |
| 8:30 a.m.                                      | Photos, Code of Conduct, Confidentiality Policy and Conflict of Interest   | President Donna VanderVries, CAE, AAS, PPS, Esq; Executive Administrator Becky Behrens, MPA |
| 9:00 a.m.                                      | Team Building  | Board   |
| 12:00 p.m.                                     | Lunch Onsite   |   |
| <b>II. BUSINESS MEETING &amp; ACTION ITEMS</b> |  |   |
| 1:00 p.m.                                      | Board Round Table  | President Donna VanderVries, CAE, AAS, PPS, Esq   |
| 1:30 p.m.                                      | Approval of Minutes: <ul style="list-style-type: none"> <li>December 6-7, 2024*</li> </ul>   | President Donna VanderVries, CAE, AAS, PPS, Esq   |
| 1:35 p.m.                                      | Governing Documents Review   | Chair Fred Chmura, AAS, FIAAO   |

\*Requires Board Action

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|--|--|---|
| 2:00 p.m.                                      | Professional Development Committee Report:<br><ul style="list-style-type: none"> <li>PDC Manual Amendment*</li> </ul>                                | Chair Tina Stone, PPS, AAS  |
| 2:10 p.m.                                      | Performance Review/Market Outlook  | Jenna Rose, CFA, FCI Advisors   |
| 2:40 p.m.                                      | Break  |   |
| 2:55 p.m.                                      | New Expense Reimbursement Portal Training  |   |
| 3:15 p.m.                                      | Business Innovation, Research & Standards Report:<br><ul style="list-style-type: none"> <li>Department Update</li> </ul>                             | Sr. Director of Business & Innovation Ashley Lathrop, MBA   |
| 3:30 p.m.                                      | Communications, Marketing & IT Report:<br><ul style="list-style-type: none"> <li>Department Update</li> <li>Local Host Task Force Manual*</li> </ul> | Sr. Director of Communications & Technology Mike Ardis, MSJ, APR                                    |
| 3:45 p.m.                                      | Professional Development Report:<br><ul style="list-style-type: none"> <li>Department Update</li> </ul>  | Executive Director Amy Rasmussen, RES, AAS, FIAAO   |
| 4:00 p.m.                                      | Membership & Community Engagement Report:<br><ul style="list-style-type: none"> <li>Department Update</li> </ul>                                     | Sr. Director of Membership & Community Engagement Shawn Chevreux, MSE                               |
| 4:15 p.m.                                      | Adjourn to 8:00 a.m. 1/18  | President Donna VanderVries, CAE, AAS, PPS, Esq   |
| 5:00-6:00 p.m.                                 | NM Assessors Reception-La Fogata Grill   |   |
| 6:30-8:00 p.m.                                 | Dinner-La Fogata Grill   |   |
| <b>January 18-Saturday</b>                     |  | <b>Mountain Standard Time</b>   |
| Breakfast-The Portal                           |  |   |
| <b>I. CALL TO ORDER</b>                        |  |   |
| 8:00 a.m.                                      | Welcome & Introductions  | President Donna VanderVries, CAE, AAS, PPS, Esq &   |
| <b>II. BUSINESS MEETING &amp; ACTION ITEMS</b> |  |   |
| 8:05 a.m.                                      | Strategic Planning/Review Discussion   | President Donna VanderVries, CAE, AAS, PPS, Esq & Executive Director Amy Rasmussen, RES, AAS, FIAAO |
| 10:45 a.m.                                     | Break  |   |
| 11:00 a.m.                                     | TAF Application Recommendation Discussion  | President Donna VanderVries, CAE, AAS, PPS, Esq   |
| 11:20 a.m.                                     | Meeting and Events Report:<br><ul style="list-style-type: none"> <li>IRS Survey</li> </ul>   | Director of Meetings & Events Anita Lara, CMP   |
| 11:30 a.m.                                     | Finance Committee Report   | President-Elect/Treasurer William Healey, RES & Finance and Accounting Consult Michael Macias       |

\*Requires Board Action

|            |   |   |
|------------|---|---|
| 11:40 a.m. | Finance & Accounting Report: <ul style="list-style-type: none"> <li>Review of the Tentative Year-End Financials</li> </ul>  | President-Elect/Treasurer William Healey, RES & Finance and Accounting Consult Michael Macias |
| 12:00 p.m. | Lunch   |   |
| 1:00 p.m.  | Governance Committee Report: <ul style="list-style-type: none"> <li>Update</li> </ul>   | Chair Fred Chmura, AAS, FIAAO   |
| 1:10 p.m.  | Board Liaisons for Committees   | President-Elect/Treasurer William Healey, RES   |
| 1:30 p.m.  | Consent Agenda* <ul style="list-style-type: none"> <li>Committee &amp; Task Force Draft Minutes/Reports</li> <li>Travel Schedule</li> <li>Proposed Resolution re: Professional Designees</li> </ul> | President Donna VanderVries, CAE, AAS, PPS, Esq   |
| 1:40 p.m.  | Travel Report   | Executive Committee   |
| 1:50 p.m.  | DEI Council Update  | Immediate Past President Rebecca Malmquist, CAE   |
| 2:00 p.m.  | Executive Director Report   | Executive Director Amy Rasmussen, RES, AAS, FIAAO   |
| 2:15 p.m.  | President's Report  | President Donna VanderVries, CAE, AAS, PPS, Esq   |
| 2:30 p.m.  | Break   |   |
| 2:45 p.m.  | Other Business <ul style="list-style-type: none"> <li>Nominating Committee Membership Approval*</li> </ul>  | President Donna VanderVries, CAE, AAS, PPS, Esq   |
| 3:15 p.m.  | Board Forum/Meeting Evaluations   | President Donna VanderVries, CAE, AAS, PPS, Esq   |
| 3:45 p.m.  | Adjourn   | President Donna VanderVries, CAE, AAS, PPS, Esq   |