



# IAAO

INTERNATIONAL ASSOCIATION  
of ASSESSING OFFICERS

*Valuing the World*

## BOARD OF DIRECTORS MEETING AGENDA January 17-18, 2025

**La Fonda On the Plaza  
New Mexico Room  
100 E San Francisco St, Santa Fe, NM 87501**

IAAO is a global community of diverse mass appraisal professionals advancing fair and equitable property appraisal, assessment administration, and property tax policy through professional development, research, standards, and technical assistance.

January 17-Friday		Mountain Standard Time
Breakfast-The Portal		
<b>I. CALL TO ORDER</b>		
8:00 a.m.	Welcome, Roll Call, and Oath of Office	President Donna VanderVries, CAE, AAS, PPS, Esq
8:15 a.m.	Approval of the Agenda*	President Donna VanderVries, CAE, AAS, PPS, Esq
8:20 a.m.	Local Dignitary Welcome-Isaiah Romero-Santa Fe County Assessor, Damian Lara-Bernalillo County Assessor & Ivan Barry-Chief Deputy Assessor, Santa Fe County	President Donna VanderVries, CAE, AAS, PPS, Esq
8:30 a.m.	Photos, Code of Conduct, Confidentiality Policy and Conflict of Interest	President Donna VanderVries, CAE, AAS, PPS, Esq; Executive Administrator Becky Behrens, MPA
9:00 a.m.	Team Building	Board
12:00 p.m.	Lunch Onsite	
<b>II. BUSINESS MEETING &amp; ACTION ITEMS</b>		
1:00 p.m.	Board Round Table	President Donna VanderVries, CAE, AAS, PPS, Esq
1:30 p.m.	Approval of Minutes: <ul style="list-style-type: none"> <li>December 6-7, 2024*</li> </ul>	President Donna VanderVries, CAE, AAS, PPS, Esq
1:35 p.m.	Governing Documents Review	Chair Fred Chmura, AAS, FIAAO

\*Requires Board Action

2:00 p.m.	Professional Development Committee Report: <ul style="list-style-type: none"> <li>PDC Manual Amendment*</li> </ul>	Chair Tina Stone, PPS, AAS
2:10 p.m.	Performance Review/Market Outlook	Jenna Rose, CFA, FCI Advisors
2:40 p.m.	Break	
2:55 p.m.	New Expense Reimbursement Portal Training	
3:15 p.m.	Business Innovation, Research & Standards Report: <ul style="list-style-type: none"> <li>Department Update</li> </ul>	Sr. Director of Business & Innovation Ashley Lathrop, MBA
3:30 p.m.	Communications, Marketing & IT Report: <ul style="list-style-type: none"> <li>Department Update</li> <li>Local Host Task Force Manual*</li> </ul>	Sr. Director of Communications & Technology Mike Ardis, MSJ, APR
3:45 p.m.	Professional Development Report: <ul style="list-style-type: none"> <li>Department Update</li> </ul>	Sr. Director of Professional Development, Heather Moser, M.S.Ed
4:00 p.m.	Membership & Community Engagement Report: <ul style="list-style-type: none"> <li>Department Update</li> </ul>	Sr. Director of Membership & Community Engagement Shawn Chevreux, MSE
4:15 p.m.	Adjourn to 8:00 a.m. 1/18	President Donna VanderVries, CAE, AAS, PPS, Esq
5:00-6:00 p.m.	NM Assessors Reception-TBD	
6:30-8:00 p.m.	Dinner-TBD	
January 18-Saturday		Mountain Standard Time
Breakfast-The Portal		
<b>I. CALL TO ORDER</b>		
8:00 a.m.	Welcome & Introductions	President Donna VanderVries, CAE, AAS, PPS, Esq &
<b>II. BUSINESS MEETING &amp; ACTION ITEMS</b>		
8:05 a.m.	Strategic Planning/Review Discussion	President Donna VanderVries, CAE, AAS, PPS, Esq & Executive Director Amy Rasmussen, RES, AAS, FIAAO
10:45 a.m.	Break	
11:00 a.m.	TAF Application Recommendation Discussion	President Donna VanderVries, CAE, AAS, PPS, Esq
11:20 a.m.	Meeting and Events Report: <ul style="list-style-type: none"> <li>IRS Survey</li> </ul>	Director of Meetings & Events Anita Lara, CMP
11:30 a.m.	Finance Committee Report	President-Elect/Treasurer William Healey, RES & Finance and Accounting Consult Michael Macias
11:40 a.m.	Finance & Accounting Report:	President-Elect/Treasurer William Healey, RES & Finance and

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	<ul style="list-style-type: none"> <li>Review of the Tentative Year-End Financials</li> </ul>	Accounting Consult Michael Macias
12:00 p.m.	Lunch	
1:00 p.m.	Governance Committee Report: <ul style="list-style-type: none"> <li>Update</li> </ul>	Chair Fred Chmura, AAS, FIAAO
1:10 p.m.	Board Liaisons for Committees	President-Elect/Treasurer William Healey, RES
1:30 p.m.	Consent Agenda* <ul style="list-style-type: none"> <li>Committee &amp; Task Force Draft Minutes/Reports</li> <li>Travel Schedule</li> <li>Proposed Resolution re: Professional Designees</li> </ul>	President Donna VanderVries, CAE, AAS, PPS, Esq
1:40 p.m.	Travel Report	Executive Committee
2:00 p.m.	Executive Director Report	Executive Director Amy Rasmussen, RES, AAS, FIAAO
2:15 p.m.	President's Report	President Donna VanderVries, CAE, AAS, PPS, Esq
2:30 p.m.	Break	
2:45 p.m.	Other Business	President Donna VanderVries, CAE, AAS, PPS, Esq
3:15 p.m.	Board Forum/Meeting Evaluations	President Donna VanderVries, CAE, AAS, PPS, Esq
3:45 p.m.	Adjourn	President Donna VanderVries, CAE, AAS, PPS, Esq